

Minutes of the Parochial Church Council Meeting held in the Cottage

on Thursday 23rd March 2017 at 7.30pm

The Vicar David Hewlett welcomed everybody to the meeting and Rev. Julie Robson held a prayer.

1. Present :-

Rev. David Hewlett	Linda Hunter (churchwarden)	Cliff Wright (Hon treasurer)
Michael Collins (churchwarden)	Rev. Julie Robson	Jennifer Hermann
David Preece	Monica Philbrick	Jane Stephenson (secretary)
Jennifer Wright	Elizabeth Robson.	

Apologies for absence : Michael Rae, Max Philbrick.

2. Minutes :

The minutes of previous meeting held on 25th January 2017 were accepted as a true record and so signed after amendments to a word on page 2 (missionary to mission), St.James Churchyard being altered now and in future to St.James & Newton & a clarification from Page 1 in relation to DDG.

a. Matters arising from the minutes : none.

3. Worship, Ministry and Mission :

(1) Vicar's items

As per report by Rev David Hewlett dated March 2017.

In relation to item 2 the vicar explained the vacancy process and clarified there is no time frame.

(2) APCM

There are 3 vacancies in the Deanery Synod, 5 PCC members which is already 4 down. There was discussion around :-

the rules of appointments & movement of members;

2 week gap for vacancy expressions;

Members no longer standing for PCC & Deanery synod;

The next AGM is 2/4/17 – annual report is finished & will be emailed to members on the Parish news distribution list; paper copies will also be provided to others.

(3) Calendar

Request for any items to be forwarded.

(4) Children & youth work

Reports will be included in the AGM papers.

(5) Messy Church

As above

(6) Choir

As per report by Colin Williams titled March 2017.

The Vicar commented on how the Choir appear to be in good spirits at present. Information in relation to timings for the boiler provided.

HLF :-

There has been a meeting with Zelda and the vibes are that the proposal is OK and we should go ahead with the next phase. There is a further meeting arranged for next Wednesday (29/3/17). There is interest in how the Church is managed not the present funds although fund raising to run parallel will support the application.

The Heritage weekend in September will be a good vehicle for fund raising & to raise awareness. There is a report to be included in the Annual report.

(7) Events and bookings

No items

(8) Corbridge 1st School

As per report - Jennifer Ainsley which will be included in AGM papers.

(9) Deanery Synod

As per Deanery Digest dated February 2017.
The Deanery will be looking for a Secretary & Treasurer.

4. Finance, Fabric and Administration

(1) Treasurer's report

Report dated March 2017 presented by Treasurer Cliff Wright, additional graphs handed around & explanation provided.

In relation to item 1 on the 2016 accounts vote requested to approve accounts :
Proposal by Mike Collins, 2nd by Linda Hunter; 2 abstentions & all others in favour. This is due to lack of receipt of the accounts.

Item 2 : Banking arrangements - The treasurer expresses thanks to Michael Rae for his suggestion in previous meeting to open up a 2nd account at the Barclays bank in the Village. There is a slight difficulty in the length of time it takes these days to open up an account being 6-8 weeks however there is a meeting arranged for 6/4/17. Approval requested :-
Proposal by Mike Collins, 2nd Monica Philbrick; all in favour & no abstentions.

Item 3 : Charitable grants. Graph hand out explained by the Treasurer and discussion followed in relation to gross/net figures, reserves, affordability of paying certain amounts to Parish share, future prospects financially, giving campaign, loss of good givers, repercussions, charities in current economic climate, complacency, future efficiency, assets, spend/save, fundraising, costing of electricity & the current review of it.

The Treasurer requests approval to contribute full 10% and to discuss the longer term issue re the future of income falling away.

The New PCC to look into this. Great thanks given to the Treasurer by the Vicar.

(2) Charities

No items from the bulletin. There was a suggestion to include SHELTER, WEST END refugee service in future charitable donations – a sub-committee is to be established and this is to be addressed at next PCC.

The Vicar gave thanks to all PCC members.

(3) Fundraising

Upcoming events : Heritage weekend, organ recitals, Male voice choir and the Christmas Tree festival.

(4) Fabric Report

As per Fabric Report dated March 2017 & presented by the Churchwardens.

Update provided re meeting that morning with Rentokil in relation to woodworm & suggestions to overcome the problem – conversations on-going.

PCC approval will be sought in relation to the security review.

A lighting review is to follow after the receipt of the electrical inspection report.

(5) Cottage

Churchwardens outlined research and progress in relation to the Cottage & chimney stack – due to it being a Grade II listed building planning permission is to be sought & this will increase the current quotations for the repair. There are also issues of damp to be addressed once the repair work is complete – discussions around the benefit of having a structural survey done to assess the building as a whole.

The PCC are happy to allow Michael Rae to continue with applying for planning permission and to liaise with the Arch Deacon.

The point of the gutters and chimney raised to see if it would save time and money to have them done with the chimney stack to co-incide with scaffolding.

5. Safeguarding

New PCC members to receive training. Every Parish to have a Domestic violence policy and procedure.

6. St.Oswald's Halton

Nothing to report.

7. St. James Churchyard Newton

Nothing to report other than the removal of Churchyard from the title of this section.

8. Correspondence

None.

The Vicar gives thanks to the PCC as this is his last – mentioning he has always found the PCC of St. Andrews to be very positive.

Dates of next meetings see below

	Standing committee	PCC
May 2017	Monday 8 th May (7.30pm)	Tuesday 23 rd May
July 2017	Monday 3 rd July (7.30pm)	Thursday 20 th July

Closing prayer and Grace by the Vicar.