

**The Parish of Corbridge St Andrew with Halton and Newton Hall**  
**Minutes of the PCC held on Wednesday 23rd November 2022 at 7.30pm**

David opened the meeting with a reading from 1 Thessalonians: Ch.5 reminding us that we are called as children of light and not darkness. We are a church growing in worthiness of His name.

**1. Present:**

Canon David Kennedy	Val Barnes	Edward Pybus
Sam Lohead (Curate)	Alice Bryant	Nahida Remy
Linda Hunter (Curate)	Jo Eldridge	Jean Wilks (Chwdn)
	David McEwan	John Wilson
Rev. Marie Beard (items 1-5)	Carol Moffatt (Sec)	Cliff Wright (Treasurer)
Mandy Norton (item 6)	Monica Philbrick	

**Apologies.** Lynn Caudwell (Curate), Sue Graves, Anne King Lewis, Max Philbrick.

**2. To agree and sign off minutes of PCC meeting Wednesday 19th October 2022.**

Acceptance of the minutes was proposed by Edward Pybus, seconded by Alice Bryant and agreed unanimously.

**3. Matters Arising.**

**3.1 Parish Administrator.**

Following a satisfactory interview, we are awaiting confirmation of some details from the candidate's employment history and the need to see a second reference. The PCC agreed to delegate this to the appointment committee, with the likelihood that, pending completion of the paperwork under the Diocese's Safer Recruitment protocols, the candidate will be invited to undertake a trial period of one month from mid-January to mid-February 2023 in the first instance.

**3.2. Corbridge Community Partnership (CCP).**

It was reported that Caroline Clark, Partner Facilitator and Co Ordinator with the Church and Community Partnership of Tynedale, had attended the CCP meeting to offer any support and help CCP might need during the setting up process. Julian Moffatt will begin the process of converting from a Limited Company to a Charity, which will enable more grants to be obtained. David Compton and John Maude are preparing a draft business plan, outlining possible activities and events which might make best use of the building without impinging on existing arrangements with the Parish Hall.

**3.3. Welcome Card.**

The revisions proposed at the last meeting have been incorporated by Max into a re-drafted card, which was circulated for discussion.

#### **4. Appointments.**

##### **4.1. Bishop of Newcastle.**

The date for the official installation of Helen-Ann Hartley as Bishop of Newcastle is awaited. David said that Helen, previously of Ripon, brings vast theological resource and a sharp mind to the post in these very challenging times.

##### **4.2. Church Warden.**

Now that the resignation of Sue Graves as Church Warden has been formally accepted, David McEwan has agreed to stand for election, for which a Special Meeting of Parishioners will be arranged after a 10am Sunday service in January.

#### **5. Corbridge Methodist Church: partnership with St Andrews.**

Rev. Marie Beard thanked PCC for her warm welcome to the meeting and expressed her joy to be working with and alongside the ministry team at St Andrews, following the closure of the Methodist Church at Easter 2022. She expressed the delight of the Methodist congregation at the proposed use of the building as a community resource, and her confidence that Methodists will continue to worship in Corbridge. In due course a formal agreement will be drawn up for the sharing of church premises.

Services at St Andrew's are now to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays.

Marie faces an exciting future as she takes up her role as Circuit Superintendent in Autumn 2023.

#### **6. Safeguarding.**

##### **6.1. Domestic Violence Training,**

Mandy Norton, Parish Safeguarding Advisor and member of the Safeguarding Team, spoke to the meeting re PCC's corporate responsibilities on issues involving Domestic Violence. She stressed the importance of confidentiality in maintaining a safe space, and the process to follow if an incident should be reported to a PCC member.

##### **6.2. Safeguarding Action Plan.**

PCC must ensure that the Safeguarding Action Plan is maintained and fully updated as appropriate and that all members have undergone training and DBS checks.

#### **7. Mission and Ministry.**

##### **7.1. 1350<sup>th</sup> Anniversary**

The steering committee met on 16<sup>th</sup> Nov; minutes will follow.

The Archbishop of York has confirmed that the invitation extended by David to be involved in the 1350 celebrations will be considered nearer to the celebration year.

David also confirmed that he had met with missional tutors at Cranmer Hall to discuss the possibility of a team of ordinands working in the parish during the celebration year to support and encourage outward facing mission work.

**7.2. Take 5**

A fully updated report from the Take 5 Group was circulated and accepted.

**7.3. Deanery Synod.**

David explained that very challenging times are ahead and we must seek to be very clear on how we want to develop as a church in our community.

Reductions in stipendiary staff across the Diocese are inevitable, and discussion is under way considering the way in which this can best be done.

**7.4. Forward Planning.**

Deferred to next PCC meeting. A planned programme will be developed in the first quarter of 2023 for the whole year.

**8. Finance.**

Cliff spoke to the report circulated, noting no significant changes. However, the Christmas Tree Festival and remaining events for the year will impact on the final figures.

**9. Reports**

**9.1 Maintenance Committee.**

A fully updated report was circulated, highlighting areas outstanding. Updates were given as follows:

- CPC are correcting the hazards on steps and path in the churchyard.
- David is to offer suitable dates to meet with Edward and Sir Hugh to discuss recommendations following the Quinquennial inspection at Halton.
- Tristan Spicer has said he expects to submit the listed building application before Christmas and issue tenders in early January.
- Magnetic strip for glass door still awaited.
- Lighting and sound systems have been looked at by a consultant who have made helpful recommendations; report to follow.
- The newly-installed photocopier is working better than the last one.
- Apart from the issues referred above to CPC regarding the churchyard, there were no additional Health and Safety issues that the H&S Committee wished to raise with the PCC, and none reported at the PCC meeting.

**9.2. Events Committee Update.**

An updated report was circulated.

**10. Correspondence.** None.

**11. Any other business.** None

**12. Date of Next Meeting.** Wednesday 25th January 2023.

Closed with Compline.

**CAM 25.12.2022**