

**The Parish of Corbridge St Andrew with Halton and Newton Hall**  
**Minutes of the meeting held on Wednesday 21st September 2022 at 7.30pm**  
**in St Andrews Church**

David opened the meeting with a reading from Matthew 18: Ch.15-20 reminding us that as we gather Emmanuel is with us. He also expressed thanks to the ministry team for immediately moving into action while he was on leave, ensuring the church was fully prepared following the death of Queen Elizabeth II. He found everything as requested and a team of people all ready to man the church during the period of mourning. Jean and Linda expressed appreciation to David for returning early from his holiday.

**1. Present:**

Canon David Kennedy	Anne King-Lewis	Max Philbick	Nahida Remy
Linda Hunter (Curate)	Alice Bryant	Monica Philbrick	
Jean Wilks (Chwdn)	Edward Pybus	Jo Eldridge	
Carol Moffatt (Sec)	David McEwan	Val Barnes	

**Apologies.**

Lynn Caudwell (Curate)	Cliff Wright	John Wilson
Sam Lothead (Curate)	Sue Graves	

**2. To agree and sign off minutes of PCC meeting Wednesday 13th July.**

Acceptance of the minutes was proposed by David McEwan, seconded by Alice Bryant and agreed unanimously.

**3. Matters Arising.**

**3.1. Welcome Card** – David, Linda, Max and Jo are to meet on 4<sup>th</sup> October and report back to October PCC

**3.2. 1350<sup>th</sup> Anniversary** - The steering group, with oversight over planning, met for the first time on 21<sup>st</sup> September 2022 to discuss celebrations. This is a real opportunity to reach out to the community to celebrate faith and St Andrews Church - a year of celebrations with two years to prepare. Sub committees will be formed as ideas develop and will include a range of community groups. Meanwhile:-

- David to write inviting the Archbishop of York to attend.
- Looking for someone to design a simple logo.
- David Waugh will review historical material for inclusion in a booklet
- Church calendar to be populated with events as they are planned.
- Meet with Ripon cathedral presently celebrating their 1350<sup>th</sup> anniversary with a view to pooling resources.
- Hope to organise a mission run possibly by students from Cranmer Hall. David, Linda and Val to head a sub group for bi-monthly meetings.

**3.3. Helena Buque** – The rail strike prevented Helena making her planned visit to St Andrews. However, a letter and photograph from her will be included in the Parish News and she has said she hopes to visit sometime in the future.

#### 4. **Ministry Team.**

- 4.1 **Fiona Warin** – David thanked everyone for supporting Fiona as she undertakes training to become an Authorised Pastoral Assistant. Proposed by Max Philbrick, seconded by David McEwan and agreed unanimously.
- 4.2 **Diane Wylie** – Since formally resigning as a Local Preacher in the Methodist Church, Diane has joined the St Andrew's congregation and become very much part of the RIVER team. David has invited her to preach at an evening service in October, and sought PCC approval to include her in the preaching team; this was gladly agreed.
- 4.3 **Ana Moskvina.** Ana will join us as an ordinand from Cranmer Hall from October to Easter 2023. Whilst David is on holiday, Sam will introduce her to the congregation on the 2<sup>nd</sup> October. David invited offers of hospitality for when she is with us for a whole Sunday assisting in worship, prayers, River and Messy Church services.

#### 5. **Mission and Ministry.**

##### 5.1. **Mission Statement Review – Seeking to grow in faith as Christian disciples.**

The paper prepared by Lynn, Sam and Linda using items from the Away Day was circulated and PCC split into groups to consider which ideas under the headings of Sharing, Growing and Discipleship, should be actively taken forward following the delays caused by the Covid pandemic. With reflection it was agreed that lots of stuff was going on but perhaps was less visible as it was conducted virtually.

Suggestions included:

- Developing more for men, e.g. men's fellowship starting with informal social gatherings such as a movie night or even a curry evening.
- Publishing internet sites and other resources found to be useful during the pandemic.
- Developing appropriate language to ask and respond to questions of faith.
- Following the success of the Heavenfield to Halton pilgrimage – develop the concept to include more sites.
- Expansion of home groups.
- David mentioned it might be a possibility for the congregation as a whole to study a book such as one of Tom Wright's "For Everyone" series.
- Possible benefit of the Cursillo course (a series of short courses on prayer and action) to the congregation.
- Relevant lively teaching
- Faith walks
- Introduce Try Praying at Halton
- Develop meaningful conversations with people over coffee on a Sunday morning
- Consider further resources in church to help people reflect spiritually

There was a request for discussion papers handed out at meetings to be emailed afterwards to any members not present. Please email these to Jean for distribution.

**5.2. Parish Administrator.**

Due to ensuring that we are following good HR in recruiting the Parish Administrative, information has needed to be sought from a range of sources. However this is moving forward and progress on the post for 10 hours per week will be reported at next PCC. Amount per hour will depend on whether the person is self- employed or employed.

**5.3. Take Five.**

Report tabled, and item regarding requested funds re A Rocha remitted back for further clarification. Re Getachew, it was agreed to continue funding this year and review in 2023. A funding percentage plan to be tabled at October meeting.

**6. Finance.**

A full report to be tabled at October meeting.

**7. Reports.**

**7.1. Safeguarding**

Report tabled highlighting there are still members of PCC who have not completed Basic and Foundation training. Please complete asap and let Linda have relevant certificate.

Richard currently working on DBS checks for renewals and new roles.

Safeguarding Parish Booklet. The booklets for all groups have been reviewed but since they need to have included the annually reviewed SG policy, Domestic Abuse policy and Social Media policy it seems sensible to await their renewal before issuing the booklets. It was proposed and agreed that in future the annual review of policies be moved to September when the booklets can be agreed too.

**7.2. Deanery Synod**

Working parties are to be set up to action the Deanery Mission Action Plan. Fears over stipendiary cuts lead to resistance to change - however, a structure fit for 21<sup>st</sup> century purpose must be developed in order that ministry be sustained.

**7.3. Halton**

The Halton quinquennial inspection report, reviewed and agreed by Maintenance Committee, had been circulated to PCC. Approval was requested for Maintenance Committee to arrange for category B works, which have to be actioned within the 12 month period. PCC gave approval for this work to proceed. A copy of the report for Halton is to be made available to Sir Hugh Blacklett who will meet with Edward Pybus and Maintenance Committee to discuss. Faculties will be applied for where necessary.

#### **7.4. Maintenance.**

- There still remains a need to enrol new members to the Maintenance Committee, which carries an onerous task.
- The glass door still requires a retaining mechanism, and now also needs urgent repair to the frame – a meeting with Creative Glass is to be held 4<sup>th</sup> October.
- The new cottage boiler is now fitted. A timer for the boiler is still awaited.
- The church boiler servicing has been taken over by another contractor, so Maintenance Committee will now look into future servicing arrangements for both boilers.
- The 5-yearly electrical inspection has been done.
- Cottage upgrade: we are still waiting to hear from architect re progress.
- St Andrew's quinquennial: still waiting for a date from architect.
- Jon has handed back the photocopier negotiations to Linda.
- A meeting still to be arranged with the Abbey regarding a sound system.
- Lighting: David Preece still taking a lead, overseen by Maintenance Committee. All old light bulbs are to be disposed of.
- Linda confirmed that gas rates are fixed until 2025.

#### **7.5. Events Committee Update.**

Updated programme circulated showing an ever increasing and varied programme.

#### **8. Correspondence.**

David had received a letter from Jon Holmes seeking support for young people in the work of Development Trust Museums. Linda Hunter proposed, Nahida Remy seconded and agreed unanimously to make £100 contribution.

#### **9. Any other business. None**

#### **11. Date of Next Meeting. Wednesday 19<sup>th</sup> October 2022.**

Closed with Compline.

**CAM 1.10.2022**