

**The Parish of Corbridge St Andrew with Halton and Newton Hall**  
**Minutes of the PCC held on Wed. 22nd March 2023 at 7.30pm Church**

Sam Lohead was in the chair and opened the meeting with prayer and a reading from St Paul's letter to the Corinthians, continuing the theme expressed in our Mission Statement, working in partnership with other Christians in our Parish, Deanery and Diocese.

**1. Present:**

Canon David Kennedy	Rev'd Sam Lohead (Curate)	Rev'd Linda Hunter (Curate)
Jean Wilks (Chwdn)	Cliff Wright (Treasurer)	Carol Moffatt (minutes)
Val Barnes	Max Philbrick	Alice Bryant
Edward Pybus	John Wilson	Nahida Remy
Jo Eldridge		

**Apologies:** Monica Philbrick, David McEwan, Anne King-Lewis.

**2. To agree and sign off minutes of PCC meeting Wednesday 15th February 2023.**

Acceptance of the minutes was proposed by Edward Pybus, seconded by Alice Bryant and agreed unanimously.

**3. Matters Arising.**

**3.1 Parish Administrator.**

Lorna continues to settle in well and protocols for working are being established. A formal offer and letter of acceptance have been exchanged and a date will be found to introduce her to the congregation at a Sunday morning service.

**3.2 Feedback from Mission Statement discussions on welcoming visitors.**

Sam circulated a document collating key themes from our discussions at last PCC. Whilst not an exhaustive list, the following were identified as suggestions for development going forward:

- Provide training for those in welcoming roles (e.g. sides people)
- Develop a code of 'best practice' with those in welcoming roles
- Reintroduce/renew the 'Children's Corner' in the North Transept
- Consider options for gaining feedback from other parts of the community and visitors (e.g. guestbook, or something more structured/targeted?)

**3.3. Pew Bibles.**

As agreed, 30 bibles are now being ordered to be placed at the end of each pew. These will be purchased when an appropriate New Revised Standard Version Updated Edition (NRSVUE) without the Apocrypha can be sourced, in order to match the existing NRSV pew bibles.

**4. Mission and Ministry.**

**4.1. Working in Partnership**

David spoke of the current dialogue developing between Deaneries and the Diocese re the proposals to manage the planned reduction in the number of stipendiary posts, down from 105 in 2018 to 80 now - a 20% reduction across the

Diocese. One proposal is that Slaley and Healy could come under the care of St Andrew's. Each church would retain its own identity but leadership would be shared across the Ministry teams. At the same time this would provide an opportunity to expand such things as Messy Church and River. In time there will be formal consultation with the PCCs concerned, but the Vicar wanted to share the information with PCC before then.

**4.2. Linda Hunter Ordination.**

Sam assured Linda of our prayers and expressed his hope that she would take time to enjoy her preparation for ordination in Newcastle Cathedral on 1<sup>st</sup> July 2023, at a time to be confirmed, probably 11am. Her first presidency, with Dagmar Winter preaching will take place on Wednesday 5<sup>th</sup> July at 7pm. Linda expressed her thanks to PCC.

**4.3. Ministers of Communion.**

Permission was requested for Alice Bryant, Paula Steinlet and Mike Bewick to become Ministers of Communion. Proposed by Nahida Remy, seconded by Jean Wilks and unanimously agreed.

**4.4. Pastoral Ministry Update.**

The core pastoral team have continued to work with a group of people interested in becoming pastoral visitors or being part of the Tea and Chat team. Mandy Norton has delivered some training-sessions and those involved are currently going through the required recruitment procedures. The second meeting of Tea and Chat was again well attended with a number attending for the first time.

**4.5. Coronation Sunday 7<sup>th</sup> May.**

PCC agreed to a 10.00 Civic Service of Thanksgiving (Service of the Word) at St Andrew's, followed by a shared lunch, plus a 6.00pm Holy Communion Service; proposed by Alice Bryant, seconded by Jean Wilks and unanimously agreed. The 9am Halton service will take place as normal.

**4.6. 1350<sup>th</sup> Anniversary Update.**

David spoke to the report circulated on progress to date in filling a diary of events, and confirmed that the DAC will be visiting on 28<sup>th</sup> March to discuss the Lady Chapel Project.

Cranmer Hall students to be involved on some week days and some weekends from October 2024 to Easter 2025, all to be discussed and confirmed.

Val is arranging art exhibitions by two local Cumbrian artists, Lionel Playford and Helen Alice Johnson, whose work will help to draw in a broader audience to the celebrations.

**4.7. Take 5**

Confirmed all monies have been transferred. A visit to GAP is to be arranged after Easter.

**4.8. Corbridge Community Partnership.**

Currently in the process of becoming a Charity which would attract more financial support. The current Board and working group are looking to appoint

a Booking Secretary and Key Holder. Discussion to see whether this could be combined with St Andrew's administration.

**5. Finance.**

Cliff circulated the finalised official accounts with the objective of seeking PCC approval. It was felt that his presentation of the accounts, with clearly drawn graphs, was particularly helpful to PCC understanding of monies both in and out.

It was agreed that the results are extremely impressive, bearing in mind the hangover from the pandemic. The strong operating result was built on generous giving, a high level of donations and an enterprising events programme. The reserves total is considerable and provides a reasonable platform to meet known and, as yet, unspecified future financial commitments. This generosity provides a spiritual barometer of a healthy and growing church.

Acceptance proposed by Jo Eldridge, seconded by Val Barnes and agreed unanimously.

**6. Reports.**

**6.1. Safeguarding** – Checks are being undertaken using the new recruitment documentation.

**6.2. Deanery Synod** – Report received, covering Shared Ministry, Simplification, Use of Skills, Eco church, Communication, Identity, Deanery Mission Planning, Deanery Plan and Finance.

**6.3. Maintenance (including Health & Safety)** – Updated report circulated.

**6.4. Events** - Update report to be circulated separately.

**7. Correspondence.**

PCC had received and circulated a letter from Lynn Caudwell, expressing her thanks for gifts and support received during her time at St Andrews.

A letter of resignation has been received from Lynne Davidge who has been our cleaner for the past year. A new cleaner will now need to be found.

A letter from the Diocese with thanks for our full contribution to Parish Share.

**8. AOB.**

Due to the rise in Covid 19 cases locally it was agreed to delay restoration of the common cup until after Easter.

A new Service Order for Halton was been circulated.

**9. Date of next meeting.**

APCM Sunday 21<sup>st</sup> May 2023 at 11am.

**CAM 3.4.23.**