

The Parish of Corbridge St Andrew with Halton and Newton Hall

Minutes of the PCC held on Wednesday 18th October 2023 at 7.30pm in the Cottage

Present: Canon David Kennedy, Revd Linda Hunter (Curate), Janet Kennedy, Max Philbrick, Alice Bryant, John Wilson, David McEwan (Chwdn), Jean Wilks (Chwdn), Edward Pybus, Jo Eldridge, Carol Moffatt

Apologies: Nahida Remy, Revd Sam Lohead (Curate), Cliff Wright, John Clark, Val Barnes.

David Kennedy opened the meeting with prayer and a reading from Luke Chapter 4.

1. **To agree and sign off Minutes of PCC held 27th September 2023.** With amendments to names of CMS missionaries, the minutes were accepted as a true record of the meeting, proposed by Max Philbrick, seconded by Alice Bryant and agreed unanimously.

2. **Matters Arising**

Corbridge Community Partnership (CCP).

Use of the premises is developing with Women's Fellowship meeting there, Harvest Supper and Christmas party. Margaret Henderson has undertaken the role of Administrator with responsibility for bookings. Joy Hodgson organised the first of 4 coffee mornings planned before the end of the year, raising £400 to date.

Work is progressing with grant applications to assist with capital funding required for the updating of the building, including heating and lighting as well as kitchen and toilet facilities.

From January 2024 when the lease is issued, CCP will have to be self-funding.

Flying Start (previously Sure Start), Citizens Advice Bureau and Tynedale Hospice at Home have all expressed interest in using the building.

3. **Ministry Team.**

Sam's placement in the worship department of the Cathedral began on 1st October and will end on 31st December.

David will announce this coming Sunday that Claire Robson now has Permission to Officiate and will be offering her services for one or two Sundays each month. Claire will be licensed as an Associate Priest to the parish at a date yet to be determined. Claire retired **from her role as DDO but still has some national appointments.**

4. **Mission and Ministry**

4.1.Mission Statement: Sharing ministry with Slaley & Healey.

David spoke to the paper circulated (attached at App. 1) regarding shared ministry, which will necessitate David and Linda and, in the New Year, Sam, aiming to give one day per week to the three parishes covering visiting, meetings and occasional offices.

David, as Area Dean must also give attention to three significant projects for the development of Blanchland Church, Muggleswick and Whittonstall. In addition a new roof is required at Edmundbyers. St Peters Bywell and Mickley, whilst in vacancy, will need support. It was recognised that there will be heavy demands on David and the

ministry team as they get to know and understand these churches. Jo Eldridge suggested we invite wardens of all churches to publicise events at St Andrew's, so that all feel included in the future.

The paper outlined Special Services taking place in November and December.

4.2 Pattern of Services at St Andrews.

It was agreed that the change to the pattern of services discussed at last PCC should be deferred until the New Year given the heavy demands in the period to Christmas.

4.3 Worship and Discipleship.

Three sessions to take place in the Cottage between 11am and 12.30pm on 8th, 15th and 22nd November to explore the Book of Revelation.

4.4 Messy Church.

To encourage attendance at Messy Church, focus will be placed on the young, inviting parents to bring friends along with their children so that the group can grow upwards. It is planned to have an activity morning during half term holidays and Easter. Commencing in February half term.

4.5 1350th Anniversary Update.

The next planning meeting to take place on 13th November and a report circulated to next PCC.

4.6. Take Five

Work is going well:- ARocha – bronze award for ECO to be presented in October. There is a possibility of an invertebrate survey in the churchyard by Natural History Society of Northumbria, with community involvement. CMS – Max and Monica hope to have a Zoom meeting with the Pearts in the near future. Getachew – Malcolm to discuss with Lynn Caudwell to maintain contact.

The budget spend for 2023 to be paid before 31.12.23 was outlined in the report circulated and David will bring clarification to next PCC for formal agreement.

The Goods, now back home from Lebanon, will be at St Andrew's for the 10am and River services on 28th January and it was agreed their expenses would be covered.

4.7 Parish Administrator.

Following the resignation of Lorna, it was proposed by Jean Wilks, seconded by David McEwan and agreed by all that the post will be re-advertised with an updated job description. A proposal for increased hours to include work for the church and Deanery will be brought to November PCC. Janet Kennedy is covering some of the duties during the vacancy and PCC agreed she should be paid.

5. Finance.

5.1.Update – Parish share information as agreed at last PCC has been returned and a response is awaited.

5.2.Legacies – There was recognition of the generosity of current and past members of the church – but also awareness that such generosity needs to be encouraged if we are to meet the challenges ahead. We do not at present have a Legacies Policy and a Church Legacy document was circulated for consideration (attached at App. 2). PCC were

invited to suggest modifications tailoring the document to St Andrew's, which Linda will undertake to prepare.

6. Reports.

6.1 Safeguarding.

Linda circulated a comprehensive update for the Annual Policy Review, identifying where any changes needed to be made, policies to be re-adopted, training underway and still to be undertaken. She was thanked for the splendid work she does in this regard.

Acceptance was proposed by Janet Kennedy, seconded by John Wilson and agreed unanimously.

6.2 Halton – Nothing to report, other than maintenances issues as below.

6.3 Maintenance – Minutes of meeting held on 13th October previously circulated.

Halton. A comprehensive report from David McEwan outlined the process of obtaining quotes for the recommended repair works. Authority was delegated to the Maintenance Committee to progress the appointment of contractors. Advice to be sought from DAC concerning the repair to the tomb at Halton, and whether under the Grade 2 listing it would be sufficient to make the tomb safe at a much lesser cost. Confirmed items A to C in the Quinquennial report would then be complete taking into account repairs undertaken/arranged by Sir Hugh.

Cottage. Work on the cottage is continuing but with revised priorities, especially that the damp problem must be resolved before the kitchen upgrade takes place.

Lady Chapel project: a short list of architects to be interviewed is being prepared and report awaited. Peter Cook is joining this project team and will offer advice and help with funding.

The fire risk assessment will be completed prior to all Christmas events.

6.4. Eco and Environment Update.

Sam and Mike were thanked for their detailed update, previously circulated.

6.5. Events Committee Update.

Linda updated members on some forthcoming events.

7. Correspondence. None.

8. AOB – John W. to be advised of Sidesperson training date.

9. Date of Next Meeting – Wednesday 22nd November 2023.