

The Parish of Corbridge St Andrew with Halton and Newton Hall
Minutes of PCC meeting held on Wednesday 19th October 2022 at 7.30pm
in St. Andrew's Church

David Kennedy opened the meeting with a reading from Colossians: Ch.4 reminding us of the importance of our commitment to prayer in sharing ministry together, extending the knowledge of faith with the community of Corbridge and Halton.

1. Present:

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|------------------------|--------------------------|------------------------------|
| Canon David Kennedy | Cliff Wright (Treasurer) | Max Philbrick. |
| Lynn Caudwell (Curate) | Anne King-Lewis | Linda Hunter (Curate) |
| Alice Bryant | Jean Wilks (Chwdn) | Edward Pybus |
| Carol Moffatt (Sec) | John Wilson | David Crompton (item 4 only) |

Apologies:

| | | |
|---------------------|-------------|--------------|
| Sam Lohead (Curate) | Sue Graves | David McEwan |
| Monica Philbrick | Jo Eldridge | Val Barnes |
| Nahida Remy | | |

2. To agree and sign off minutes of PCC meeting Wednesday 21st September 2022.

Acceptance of the minutes was proposed by Edward Pybus, seconded by Alice Bryant and agreed unanimously.

3. Matters Arising.

3.1. 1350th Anniversary – The oversight committee met and note as follows:

- A written invitation has been extended to the Archbishop of York to the 2025 celebrations.
- Cranmer Hall have confirmed their willingness to lead a Parish Mission during 2025.
- Work has begun on designing a suitable logo for the celebrations.
- Data is being gathered to populate a diary of events in the run up to and during the year of celebrations.

3.2 Parish Administrator – The advertisement is now live, with a deadline for applications by Monday 7th November and interviews on the 14th November 2022. Kate Jenkins has been very helpful in advising with regard to employment law.

4. Corbridge Community Partnership.

David Crompton, a director of the Corbridge Community Partnership (CCP), attended PCC to present the position to date. Since the closure of the Methodist Church in April 2022 discussions have been ongoing with the Methodist Circuit leadership to find an appropriate use for the building which would fully benefit the community. Methodist Circuit are fully supportive of such plans, in preference to the building being sold for development.

CCP was formed as a Company Limited by Guarantee in September 2020 with David Crompton, Maurice Holmes, Ian Wylie, David Waugh and Jen Horton as directors. Most recently David Kennedy, Linda Hunter and Marie Baird have also been appointed directors. Methodist Circuit have given CCP use of the building for one year, free of charge, to develop a plan for best use and value to the community, with no intention to trespass on the facilities already provided by the Parish Hall.

There was a strong belief that, developed properly, CCP could become a valued asset to the village and church in support of our young people, businesses and organisations, and PCC were unanimous in their support of the plan which was seen as an exciting opportunity.

Marie Baird has expressed appreciation for the hospitality afforded by St. Andrew's in hosting services, and she is to attend PCC in November with the hope of developing further collaborations.

5. **Safeguarding.**

5.1. Domestic Violence Training. Mandy Norton will now attend the November meeting when she will talk to the PCC about the area of Domestic Violence.

5.2. Safeguarding Action Plan. Linda Hunter was thanked for her work on updating and circulating an up to date plan which is seen as a gold standard in the diocese. Approval for the plan to be signed off by the Churchwardens was proposed by Edward Pybus, seconded by John Wilson and agreed unanimously. PCC were reminded that there are still members who urgently need to complete training.

6. **Mission and Ministry.**

6.1. Welcome Card. The draft card circulated was widely approved and David Kennedy asked that any further ideas be sent to him asap.

6.2. Take 5. Lynn Caudwell spoke to the report circulated, outlining the proposal for planned giving. The suggested distribution of funds was agreed: proposed by Alice Bryant, seconded by Max Philbrick and agreed by all present. There was enthusiastic response from PCC when Lynn explained that alongside the 5 projects, as a way of refreshing interest, short stories are to be delivered as part of morning service alongside notices, as a way of promoting progress and interest.

7. **Finance.**

7.1. **Letter from Diocese regarding Parish Share.**

In response to the Diocese letter on Budgeting for 2023 and Parish Share, David Kennedy circulated a paper with a recommended response. Recognising that St. Andrew's parish share has remained the same for the past 3 years and that we are, in relative terms, through the generosity and hard work of church members, a wealthy church, it was proposed that:

- we undertake to pay the full share of £77,998 for 2022
- we will offer a 2% rise for the year 2023, hence £80,340
- we will aspire to offer £81,000 for 2024
- we will aspire to offer £82,00 for 2025

Recognising that all of this is provisional in these uncertain and challenging times, based on the present situation, we hope this will inform our own financial planning and give the diocese an indication of our ongoing commitment to our own ministry and the wider ministry of the diocese.

Acceptance proposed by Linda Hunter, seconded by Alice Bryant and agreed unanimously.

7.2. Treasurers Report.

Cliff Wright spoke to the report circulated. With 9 months results now confirmed, our main sources of income and expenditure, such as Planned Giving, Parish Share, utility costs, insurance etc. can be predicted for the full year with accuracy. There is still, however, a lower level of forecasting confidence in areas such as Events and Donations. This additional information confirms the findings of the forecast reported in July and the level of data does improve confidence and a slightly better surplus on Operations of between £8,000 and £18,000 looks likely.

The financial situation is relatively stable and a decent surplus can be expected, the size of which will be determined by the success in the final quarter of fund raising events, in particular the Christmas Tree festival, donations and collections over the festive period.

8. Reports.

8.1. Maintenance.

A full report was circulated, highlighting issues outstanding and progress to date. Information still awaited from Tristan Spicer regarding St. Andrew's Inspection and the Cottage upgrade.

A magnetic strip to prevent the glass door from blowing open should be fitted by the end of October.

Quotes awaited for PAT testing.

David Kennedy is to approach Colin Arrowsmith re the complexities of lighting where expertise is required and will also seek his recommendation for someone to work on the sound system.

Linda Hunter to continue investigation to find a satisfactory provider of a photocopier.

The roof still leaks and a new contractor needs to be identified.

The clock is to be serviced on the 17th October.

Jean Wilks is to write a piece for Corbridge Matters inviting more members to the Maintenance Committee.

8.2. Events Committee Update.

Updated programme circulated showing an ever increasing and varied programme. £759 raised at the Autumn Fair, and entries being received for Christmas Tree Festival.

9. Correspondence. None.

10. Any other business. None

11. Date of Next Meeting. Wednesday 23rd November 2022.

Closed with Compline.